

MAGARENG



MUNICIPALITY

SDBIP

2010/2011 FINANCIAL YEAR

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1. INTRODUCTION

This document provides for the annual submission of the Service Delivery and Budget Implementation (SDBIP) as required in terms of the Municipal Finance Management Act. It should be read in conjunction with the Municipality's Integrated Development Plan (IDP), Budget and Strategic Business Unit Business Plans for the financial year 2010/2011.

The SDBIP gives affect to the Integrated Development Plan (IDP) and budget of the municipality, therefore the IDP and budget are fully aligned with each other, as required by the MFMA. The SDBIP provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance.

The SDBIP serves as a "contract" between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis for measuring performance in service delivery end of-year targets and implementing the budget.

2. LEGISLATIVE FRAMEWORK

The Municipal Finance Management Act (MFMA) of 2003 is aimed to secure sound and sustainable management of the financial affairs of municipalities and to establish treasury norms and standards continually promoting transparency, participation and accountability of municipalities.

The MFMA requires that municipalities prepare a Service Delivery and Budget Implementation Plan as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities the financial year are aligned with their Integrated Development Plan Strategy.

According to the Act a service delivery and budget implementation plan means a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's municipal services and its annual budget, and which must indicate-

- (a) Projections for each month of the year
 - (i) Revenue to be collected, by source; and
 - (ii) Operational and capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter;
- (c) Any other matters that may be prescribed, and includes any revisions of such plan by the mayor in terms of section 54(1)(c); In terms of Section 53 (3) of the Municipal

In terms of Section 53 (3) of the Municipal Finance Management Act (MFMA) No. 56 of 2003, the mayor must ensure-

- (a) that the revenue and expenditure projections for each month and the service delivery targets and performance indicators for each quarter, as set out in the service delivery and budget implementation plan, are made public no later than 14 days after the approval of the service delivery and budget implementation plan; and
- (b) that the performance agreements of the municipal manager, senior managers and any other categories of officials as may be prescribed, are made public no later than 14 days after the approval of the municipality's service delivery and budget plan. Copies of such performance agreements must be submitted to the council and MEC for local government in the province.

3. BUDGET BREAKDOWN IN TERMS OF IDP

Key Performance Area	Departments	Operating Expenditure	Capital Expenditure	Revenue
Sustainable Services	Solid Waste Management	3,259,121	-	3,730,136
	Sanitation	4,112,886	8,200,000	13,259,428
	Water	7,547,199	-	5,981,880
	Electricity	11,446,687	-	11,647,876
Good Governance	Executive and Council Administration	4,615,029	-	23,398,000
	Office of the Municipal Manager	1,024,909	-	5,000
	Finance	11,448,416	-	5,717,100
	Administration and Legal	1,196,132	-	-
	Corporate Services	848,873	-	-
	Human Resources	765,970	-	-
	Technical Administration	1,293,553	-	-
Economic Development	Planning and Development	1,205,032	-	500,000
	LED	1,561,367	-	974,500
	IDP	333,379	-	-
	Land Use	292,225	-	-
Safety and Security	Safety	872,569	-	-
	Traffic	1,251,933	-	824,250
Social Development	Library	730,067	-	278,050
	Parks and Recreation	1,341,261	-	52,500
Infrastructure	Roads and Stormwater	2,649,044	8,978,000	9,091,000
	Cemeteries	516,068	-	30,000
		58,311,720	17,178,000	75,489,720

4. THE SDBIP CONCEPT

The SDBIP is a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community. It will facilitate the accountable role that managers hold the Council and that Councillors hold to the community. It also fosters the management, implementation and monitoring of the budget, the performance of senior management and the achievement of the strategic as laid out in the IDP.

Whilst the budget sets yearly service delivery and budget targets (revenue and expenditure per vote), it is imperative that in-year mechanisms are able to measure performance and progress on a continuous basis. the end-of-year targets must be based on quarterly and monthly targets, and the municipal manager must that the budget is built around quarterly and monthly information. Being a start-of-year planning and target the SDBIP gives meaning to both in-year reporting in terms of section 71 (monthly reporting), section 72 (mid-year report) and end-of-year annual reports.

EXECUTIVE AND COUNCIL - FUNCTION**OBJECTIVE***"To Manage the Administration of the Municipality"*

Includes: All costs for Mayoral, Councillor (i.t.o. Remuneration of Public Office Bearers Act), and committee expenses, Municipal Manager and Chief Executive costs.
All costs of providing physical amenities for these activities is also incorporated into this area

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	5,639,938	461,660	461,659	461,659	461,659	461,659	461,659	561,688	461,659	461,659	461,659	461,659	461,659
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	23,403,000	8,299,733	500	500	300	7,549,633	300	600	7,549,734	400	300	500	500
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	17,763,062	7,838,073	(461,159)	(461,159)	(461,359)	7,087,974	(461,359)	(561,088)	7,088,075	(461,259)	(461,359)	(461,159)	(461,159)

COUNCIL GENERAL

OBJECTIVE

"To provide Political guidance to the Municipality"

Includes: All costs for Mayoral, Councillors (I.t.o. Remuneration of Public Office Bearers Act), and committee expenses.
All costs of providing physical amenities for these activities is also incorporated into this area

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	4,615,029	376,250	376,250	376,250	376,250	376,250	376,250	476,279	376,250	376,250	376,250	376,250	376,250
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	23,398,000	8,299,333	-	-	-	7,549,333	-	-	7,549,334	-	-	-	-
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	18,782,971	7,923,083	(376,250)	(376,250)	(376,250)	7,173,083	(376,250)	(476,279)	7,173,084	(376,250)	(376,250)	(376,250)	(376,250)

Indicator	Unit of measurement	Annual Target	Quarter Ending 30-Sep-10		Quarter Ending 31-Dec-10		Quarter Ending 31-Mar-11		Quarter Ending 30-Jun-11		Total 2010/2011	
			Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
1. To effectively support internal political interface	1. At least 80% of councillors must attend the Council meetings.	80%	80% attendance by councillors	-	80% attendance by councillors	-	80% attendance by councillors	-	80% attendance by councillors	-	80% attendance by councillors	-
	2. Councillors should attend workshops and training sessions as per training plan	100%	100% attendance of training sessions	-	100% attendance of training sessions	-	100% attendance of training sessions	-	100% attendance of training sessions	-	100% attendance of training sessions	-
	3. Review and approval of the Code of Conduct for Councillors	1	Code of conduct reviewed by 30 Sep 2010	-	-	-	-	-	-	-	Code of conduct reviewed by 30 Sep 2010	-
	4. Ensure that a training plan for councillors is developed and implemented	1	Training Plan developed by 30 Sep 2010	-	-	-	-	-	-	-	Training Plan developed by 30 Sep 2010	-
2. Ensure effective and efficient management	1. The the draft 2011/2012 annual budget must be tabled before Council at least 90 days before the start of the financial year.	100%	-	-	-	-	Draft 2011/2012 budget tabled by 31 March 2011	-	-	-	Draft 2011/2012 budget tabled by 31 March 2011	-
	2. The annual budget for the 2011/12 must be approved before the start of the financial year	100%	-	-	-	-	-	-	2011/2012 Budget approved by 31 May 2011	-	2011/2012 Budget approved by 31 May 2011	-

Indicator	Unit of measurement	Annual Target	Quarter Ending 30-Sep-10		Quarter Ending 31-Dec-10		Quarter Ending 31-Mar-11		Quarter Ending 30-Jun-11		Total 2010/2011	
			Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
2. Ensure effective and efficient management	3. Approval of the Annual Report for the 2009/10 financial year by 31 March 2011	1	-	-	-	-	-	-	2009/2010 Annual Report approved by 31 March 2010	-	2009/2010 Annual Report approved by 31 March 2010	-
	4. Review and approval of delegations of Authority for the municipality	1	Revised Delegations approved by 30 Sep 2010	-	-	-	-	-	-	-	Revised Delegations approved by 30 Sep 2010	-
	5. The mayor must, within 30 days of the end of each quarter, submit a report to the Council on the implementation of the budget and the financial state of affairs of the municipality to Sec 52(d) of the MFMA	3	-	-	Submit first quarterly report by 30 Oct 2010	-	Submit first quarterly report by 30 Jan 2011	-	Submit first quarterly report by 30 Jul 2011	-	Three Quarterly reports submitted	-
	6. The mayor must approve the municipality's service delivery and budget implementation plan within 28 days after the approval of the budget	1	-	-	-	-	-	-	2011/2011 SDBIP approved by 28 June 2011	-	2011/2011 SDBIP approved by 28 June 2011	-
	7. The annual performance agreements of the municipal manager and senior managers accountable to the municipal manager must be finalised at the start of the financial year.	4	-	-	-	-	-	-	Performance agreements signed with MM, CFO, HOD, L&D and Planning and HOD Technical Services by 30 June 2011	-	Performance agreements signed with MM, CFO, HOD, L&D and Planning and HOD Technical Services by 30 June 2011	-
	8. The bi-annual report (Section 72 report) should be submitted to the council by 31 January 2011.	1	-	-	-	-	Section 72 tabled before Council by 31 Jan 2011	-	-	-	Section 72 tabled before Council by 31 Jan 2011	-
	1. Held bi-annual community meetings to give community ample opportunity to interact directly with Council.	10	-	-	5 Community meetings held by 31 Dec 2010	-	-	-	5 Community meetings held by 30 June 2011	-	10 Community meetings held	-
	2. Develop and Implement a communication Policy	1	Ensure Council adopts communication policy by 30 Sep 2010	-	-	-	-	-	-	-	Ensure Council adopts communication policy by 30 Sep 2010	-
3. Ensure proper community participation and communication	3. Established Ward committees representing all wards in municipal area.	5	Establishment of 5 ward committees by 31 July 2010	-	-	-	-	-	-	-	Establishment of 5 ward committees by 31 July 2010	-

OBJECTIVE
"To Manage the affairs of Municipality"

Includes: All costs for Municipal Manager.
All costs of providing physical amenities for these activities is also incorporated into this area

Description	Estimate 2008-2011	July 2008/2011	August 2008/2011	September 2008/2011	October 2008/2011	November 2008/2011	December 2008/2011	January 2009/2011	February 2009/2011	March 2009/2011	April 2009/2011	May 2009/2011	June 2009/2011
Expenditure - Budget	1,024,900	85,400	85,400	85,400	85,400	85,400	85,400	85,400	85,400	85,400	85,400	85,400	85,400
Expenditure - Actual													
Capital Expenditure													
Capital Expenditure													
Income - Actual	5,000	400	500	500	500	500	500	400	400	400	400	500	500
Income - Budget													
Net Surplus/ Deficit Budget	(1,019,900)	(85,000)	(84,900)	(84,900)	(85,000)	(85,000)	(85,000)	(84,900)	(85,000)	(85,000)	(85,000)	(84,900)	(84,900)
Indicator	Title of measurement	Annual Target	Quarter Ending 30-Sep-10		Quarter Ending 31-Mar-10		Quarter Ending 31-Mar-11		Quarter Ending 30-Jun-11		Total 2008/2011		
			Proj.	Actual	Proj.	Actual	Proj.	Actual	Proj.	Actual	Proj.	Actual	
1. To effectively support internal political interface	1. Scheduled Council meetings with full preparation	6	Actual council meeting with full preparation		Actual council meeting with full preparation		Actual council meeting with full preparation		Actual council meeting with full preparation		Actual council meeting with full preparation		
	2. Special Council meetings	4	Actual special council meeting		Actual special council meeting		Actual special council meeting		Actual special council meeting		Actual special council meeting		
	3. Council Committee meetings	12	Actual committee meetings		Actual committee meetings		Actual committee meetings		Actual committee meetings		Actual committee meetings		
2. To effectively support external political interface	1. Intergovernmental relations forum	4	Actual intergovernmental relations forum		Actual intergovernmental relations forum		Actual intergovernmental relations forum		Actual intergovernmental relations forum		Actual intergovernmental relations forum		
	2. % of forum decisions implemented	100%	Implement forum decisions		Implement forum decisions		Implement forum decisions		Implement forum decisions		Implement forum decisions		
	3. Council meet the people	10	Actual council meet the people		Actual council meet the people		Actual council meet the people		Actual council meet the people		Actual council meet the people		
3. To effectively support high level strategic and operational interface and activities	1. % of Success in reviewing of performance management reports	100%	Review performance management reports		Review performance management reports		Review performance management reports		Review performance management reports		Review performance management reports		
	1. Completion of 2009/2010 Annual report	3	Actual completion of 2009/2010 Annual report		Actual completion of 2009/2010 Annual report		Actual completion of 2009/2010 Annual report		Actual completion of 2009/2010 Annual report		Actual completion of 2009/2010 Annual report		
4. To ensure performance management & reporting	1. Number of management Performance Reports submitted to council	4	Submission of performance reports to council		Submission of performance reports to council		Submission of performance reports to council		Submission of performance reports to council		Submission of performance reports to council		
Indicator	Title of measurement	Annual Target	Quarter Ending 30-Sep-10		Quarter Ending 31-Mar-10		Quarter Ending 31-Mar-11		Quarter Ending 30-Jun-11		Total 2008/2011		
			Proj.	Actual	Proj.	Actual	Proj.	Actual	Proj.	Actual	Proj.	Actual	
5. Ensure development of a credible Integrated Development Plan.	1. Approval of an IDA compliant IDP by Council (Annual Review) by 31 May 2011	1	Approval of IDA compliant IDP by Council		Approval of IDA compliant IDP by Council		Approval of IDA compliant IDP by Council		Approval of IDA compliant IDP by Council		Approval of IDA compliant IDP by Council		
6. Development of policies and by-laws	1. No. of identified policies completed	1	Identification of 1 policy to be reviewed and implemented		Development and implementation of 1 identified policy		Development and implementation of 1 identified policy		Development and implementation of 1 identified policy		Development and implementation of 1 identified policy		
	Number of identified By Laws completed	14	By Laws passed and implemented		By Laws passed and implemented		By Laws passed and implemented		By Laws passed and implemented		By Laws passed and implemented		
7. Ensure effective customer care	1. Number of customer complaints satisfactorily attended/ resolved	100%	Actual customer complaints satisfactorily attended/ resolved		Actual customer complaints satisfactorily attended/ resolved		Actual customer complaints satisfactorily attended/ resolved		Actual customer complaints satisfactorily attended/ resolved		Actual customer complaints satisfactorily attended/ resolved		
8. Ensure effective financial management	1. % attainment of Budgetary allocations	<5% variance	Attainment of budgetary allocations		Attainment of budgetary allocations		Attainment of budgetary allocations		Attainment of budgetary allocations		Attainment of budgetary allocations		
9. Ensure effective technical management	1. Monitoring of conditional grants according to business plan - monthly reports	100%	Monitor Provision of Conditional Grants		Monitor Provision of Conditional Grants		Monitor Provision of Conditional Grants		Monitor Provision of Conditional Grants		Monitor Provision of Conditional Grants		
	2. % spending of Budget - O&M	100%	Monitor spending of O&M Budget		Monitor spending of O&M Budget		Monitor spending of O&M Budget		Monitor spending of O&M Budget		Monitor spending of O&M Budget		
10. Ensure effective planning and project management	1. Review and approval of LED Strategy	100%	Review and approved LED Strategy		Review and approved LED Strategy		Review and approved LED Strategy		Review and approved LED Strategy		Review and approved LED Strategy		
	2. Develop a Spatial Development Framework	100%	Development of Spatial Development Framework		Development of Spatial Development Framework		Development of Spatial Development Framework		Development of Spatial Development Framework		Development of Spatial Development Framework		
11. Human Resource Development	1. Review & report on Equity Plan	100%	Review and report on Equity Plan		Review and report on Equity Plan		Review and report on Equity Plan		Review and report on Equity Plan		Review and report on Equity Plan		
	2. Review & report on Workplace Skills Plan	100%	Review and report on Workplace Skills Plan		Review and report on Workplace Skills Plan		Review and report on Workplace Skills Plan		Review and report on Workplace Skills Plan		Review and report on Workplace Skills Plan		
12. Labour Relations	1. Local Labour Forum Meetings	12	Actual Labour Forum Meetings		Actual Labour Forum Meetings		Actual Labour Forum Meetings		Actual Labour Forum Meetings		Actual Labour Forum Meetings		
	2. Disciplinary cases reported and completed	100%	Disciplinary cases reported and completed		Disciplinary cases reported and completed		Disciplinary cases reported and completed		Disciplinary cases reported and completed		Disciplinary cases reported and completed		
Indicator	Title of measurement	Annual Target	Quarter Ending 30-Sep-10		Quarter Ending 31-Mar-10		Quarter Ending 31-Mar-11		Quarter Ending 30-Jun-11		Total 2008/2011		
			Proj.	Actual	Proj.	Actual	Proj.	Actual	Proj.	Actual	Proj.	Actual	
11. Health, Safety & Environment	1. Attend Health & Safety committee meetings	4	Attend Health and Safety Committee Meeting		Attend Health and Safety Committee Meeting		Attend Health and Safety Committee Meeting		Attend Health and Safety Committee Meeting		Attend Health and Safety Committee Meeting		
	2. Quarterly Health & Safety reports	4	Table Health and Safety Report		Table Health and Safety Report		Table Health and Safety Report		Table Health and Safety Report		Table Health and Safety Report		
	1. Prepare Health & Safety equipment schedule	1	Prepare Health Safety Equipment Schedule		Prepare Health Safety Equipment Schedule		Prepare Health Safety Equipment Schedule		Prepare Health Safety Equipment Schedule		Prepare Health Safety Equipment Schedule		
14. Public Participation & good governance	1. Safety equipment issued according to schedule	100%	Actual Equipment issued according to schedule		Actual Equipment issued according to schedule		Actual Equipment issued according to schedule		Actual Equipment issued according to schedule		Actual Equipment issued according to schedule		
	2. Attend Ward Council meetings	41	Attend Ward Council Meetings		Attend Ward Council Meetings		Attend Ward Council Meetings		Attend Ward Council Meetings		Attend Ward Council Meetings		
	3. Attend IDP Bay meetings	4	Attend IDP Bay Meetings		Attend IDP Bay Meetings		Attend IDP Bay Meetings		Attend IDP Bay Meetings		Attend IDP Bay Meetings		
15. Ensure Effective Administrative Management and Internal Controls	1. Compliance to targets set for the administration & audit outcome recovery by October 2010	100%	Compliance with targets set for administration		Compliance with targets set for administration		Compliance with targets set for administration		Compliance with targets set for administration		Compliance with targets set for administration		
	2. Appointment of RHD Corporate Services by October 2010	100%	Appointment of RHD Corporate Services		Appointment of RHD Corporate Services		Appointment of RHD Corporate Services		Appointment of RHD Corporate Services		Appointment of RHD Corporate Services		
	3. Submission of monthly departmental reports	12	Submission of Monthly Departmental Reports		Submission of Monthly Departmental Reports		Submission of Monthly Departmental Reports		Submission of Monthly Departmental Reports		Submission of Monthly Departmental Reports		
16. Establish and Implement delegations for the Council of Departments (Finance, Administration, Planning and Technical)	1. Establishment of functional Audit Committee	100%	Establishment of functional Audit Committee		Establishment of functional Audit Committee		Establishment of functional Audit Committee		Establishment of functional Audit Committee		Establishment of functional Audit Committee		
	2. Establishment of functional Audit Committee	100%	Establishment of functional Audit Committee		Establishment of functional Audit Committee		Establishment of functional Audit Committee		Establishment of functional Audit Committee		Establishment of functional Audit Committee		
	3. Establish and Implement delegations for the Council of Departments (Finance, Administration, Planning and Technical)	100%	Establish and Implement delegations for the Council of Departments (Finance, Administration, Planning and Technical)		Establish and Implement delegations for the Council of Departments (Finance, Administration, Planning and Technical)		Establish and Implement delegations for the Council of Departments (Finance, Administration, Planning and Technical)		Establish and Implement delegations for the Council of Departments (Finance, Administration, Planning and Technical)		Establish and Implement delegations for the Council of Departments (Finance, Administration, Planning and Technical)		

Chief Financial Officer

OBJECTIVE

"The Management of all Expenditure, Budget and Financial Reporting"

Includes: All activities related to the Finance function such as Financial Statements, budgets, management reporting, revenue collection (credit control), financial asset and liability management (treasury & cash management), etc. [Link to the full list of activities](#)

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2011/2011	February 2011/2011	March 2011/2011	April 2011/2011	May 2011/2011	June 2011/2011
Expenditure - Budget	11,436,431	964,035	964,035	964,035	964,035	964,035	964,035	964,035	964,035	964,035	964,035	964,035	964,035
Expenditure - Actual													
Capital Expenditure - Budget													
Capital Expenditure - Actual													
Income - Budget	5,717,006	1,452,309	1,452,309	1,452,309	1,452,309	1,452,309	1,452,309	1,452,309	1,452,309	1,452,309	1,452,309	1,452,309	1,452,309
Income - Actual													
Net Surplus/Deficit Budget	(5,717,006)	(668,234)	(668,234)	(668,234)	(668,234)	(668,234)	(668,234)	(668,234)	(668,234)	(668,234)	(668,234)	(668,234)	(668,234)

Indicator	Task of management	Annual Target	Quarter Ending 30-Sep-10		Quarter Ending 31-Dec-10		Quarter Ending 31-Mar-11		Quarter Ending 30-Jun-11		Total 2010/2011	
			Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
1.Ensure accurate and timely Reporting and Planning.	1.Monthly budget control: Reconciliation of general ledger accounts with submission of 4 reports	12	Monitor monthly		Monitor monthly		Monitor monthly		Monitor monthly		Monitor monthly	
	2.Submission of finance related annual report matters prescribed by the MFMA by 31 January 2011	1					Financial Position 2010/2011 Annual Report completed by 25 Jan 2011					
	3.MFMA quarterly reports to Council, National Treasury, Provincial Treasury	4	1st Quarterly report submitted by 30 Jan 2010		2nd Quarterly report submitted by 30 Jan 2010		3rd Quarterly report submitted by 30 Jan 2010		4th Quarterly report submitted by 30 Jan 2010		4 quarterly reports submitted	
	4.Timeliness submission of Mid-Year budget assessment report to Council, National & Provincial Treasury as per MFMA requirement by 25 January 2011 & adjusted budget (if required)	1				Section 72 Report submitted by 25 Jan 2011					Section 72 Report submitted by 25 Jan 2011	
	5. Departmental SDRMP developed	1							2011/2011 SDRMP developed by 31 May 2011		2011/2011 SDRMP developed by 31 May 2011	

Indicator	Task of management	Annual Target	Quarter Ending 30-Sep-10		Quarter Ending 31-Dec-10		Quarter Ending 31-Mar-11		Quarter Ending 30-Jun-11		Total 2010/2011	
			Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
2.To Develop a compliant budget and Financial Statements	1.Timeliness preparation and submission of Annual Financial Statements to Auditor General by 31 August 2010 in GRAP format	1		Submission of AF to the AG by 31 Aug 2010							Submission of AF to the AG by 31 Aug 2010	
	2. Establishment of Budget and Treasury Office.	100%		Establishment of Budget and Treasury Office							Establishment of Budget and Treasury Office	
	3. Tabling of draft budget to council by 31 March 2011	100%			Tabling draft 2011/2012 budget by 31 March 2011						Tabling draft 2011/2012 budget by 31 March 2011	
	4. Submission of draft budget to Provincial, National, AG & department of Housing by 1 April 2011	100%				Submission of draft budget on 1 April 2011					Submission of draft budget on 1 April 2011	
	5. Timeliness approval of annual budget by 31 May 2011.	100%				2011/2012 Budget approved by 31 May 2011					2011/2012 Budget approved by 31 May 2011	
	6. Submission of the final budget to the Provincial & National Treasury by 1 June 2011	100%				Submission of approved budget on 1 June 2011					Submission of approved budget on 1 June 2011	
3. Establish and maintain financial services and policies	1. Ensure 100% collection and receipt of grant funding as per DaRA allocations (Equitable share, FMT & MRC)	100%	Receive Equitable share, FMT & MRC		Receive Equitable share		Receive Equitable share, FMT & MRC				100% Equitable share, FMT & MRC received	
	2. Annual review and implementation of approved credit control & debt collection policy	100%	Implementation of revised credit control and debt collection policy from 1 July 2010		Review of credit control & debt collection policy by 31 March 2011						Credit Control and debt collection policy reviewed and implemented	
	3. Develop and implement a Property Rates policy	1	Implementation of Rates Policy from 1 July 2010		Review of Rates Policy by 31 March 2011						Rates Policy reviewed and implemented	
	4. Review, By-lining and Implementation of Credit Control and Debt Collection Policy	100%	Implementation of Credit Control Policy and Debt Payment Percentage of at least 75%		Implementation of Credit Control Policy and Debt Payment Percentage of at least 75%		Implementation of Credit Control Policy and Debt Payment Percentage of at least 75%		Implementation of Credit Control Policy and Debt Payment Percentage of at least 75%		Implementation of Credit Control Policy and Debt Payment Percentage of at least 75%	
	5. Preparation of valuation roll/register	100%	Implementation of valuation roll/register 1 July 2010								Implementation of valuation roll/register 1 July 2010	

Indicator	Task of management	Annual Target	Quarter Ending 30-Sep-10		Quarter Ending 31-Dec-10		Quarter Ending 31-Mar-11		Quarter Ending 30-Jun-11		Total 2010/2011	
			Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
3. Establish and maintain financial services and policies	6. Establishment of Supply Chain Management Unit	100%	Establishment of Supply Chain Management Unit by 1 July 2010		Ensure SCM Unit implements Regulations and Policies		Ensure SCM Unit implements Regulations and Policies		Ensure SCM Unit implements Regulations and Policies		Ensure SCM Unit implements Regulations and Policies	
	7. Ensure implementation of the supply chain management regulations and approved policy	100%	Ensure SCM Unit implements Regulations and Policies		Ensure SCM Unit implements Regulations and Policies		Ensure SCM Unit implements Regulations and Policies		Ensure SCM Unit implements Regulations and Policies		Ensure SCM Unit implements Regulations and Policies	
	8. Update of and implementation of Indigenes Register	100%	Updated Indigenes Register by 1 July 2010							Updated Indigenes Register by 1 July 2010		
	9. Implement GRAP compliant Asset Register and effective asset management system.	100%	Updated Asset Register and Asset Management System by 1 July 2010							Updated Asset Register and Asset Management System by 1 July 2010		
	10. Implementation of Proper Record Management System for Financial Department	100%	Implementation of Proper Document Management System		Implementation of Proper Document Management System		Implementation of Proper Document Management System		Implementation of Proper Document Management System		Implementation of Proper Document Management System	
	11. Ensure 100% maintenance and security in respect of general ledger accounting system	100%	Ensure 100% maintenance and security of GL in each hour		Ensure 100% maintenance and security of GL in each hour		Ensure 100% maintenance and security of GL in each hour		Ensure 100% maintenance and security of GL in each hour		Ensure 100% maintenance and security of GL in each hour	
	12. Implement an effective risk management system in compliance with MFMA	100%	Implementation of effective Risk Management System		Implementation of effective Risk Management System		Implementation of effective Risk Management System		Implementation of effective Risk Management System		Implementation of effective Risk Management System	
	4. Development of Anti-Fraud/Corruption Plan & proper system of internal control.	1	Development and Implementation of Fraud Policy								Development and Implementation of Fraud Policy	
	5. Implementation of audit recommendations	100%	Monthly Monitoring and Progress Reports and Action Plan		Monthly Monitoring and Progress Reports and Action Plan		Monthly Monitoring and Progress Reports and Action Plan		Monthly Monitoring and Progress Reports and Action Plan		12 Monthly Progress Reports and Improved Audit Outcomes	
	6. Negotiations with creditors on payment arrangements to avoid litigation	100%	Continuous Creditors Negotiation to avoid litigation		Continuous Creditors Negotiation to avoid litigation		Continuous Creditors Negotiation to avoid litigation		Continuous Creditors Negotiation to avoid litigation		No Creditors Litigation assigned against municipality	
	7. Introduction of cost-cutting measures on overtime, tele & telephone, eChances & travelling	100%	Monitor Cost reduction on overtime, tele & telephone & travelling		Monitor Cost reduction on overtime, tele & telephone & travelling		Monitor Cost reduction on overtime, tele & telephone & travelling		Monitor Cost reduction on overtime, tele & telephone & travelling		Monitor Cost reduction on overtime, tele & telephone & travelling	

PLANNING AND DEVELOPMENT

OBJECTIVE

"Developing, facilitating, promoting, implementing and coordinating the development of a diverse and integrated economy and ensuring an excellent business environment, as well as sustainable livelihoods."

Includes: Economic Planning and Development, Town Planning, Corporate Wide Strategic Planning (IDPs LEDs etc), Building Regulations and Enforcement, Land Use Planning etc

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	3,392,003	282,668	282,666	282,667	282,667	282,666	282,668	282,666	282,667	282,667	282,667	282,666	282,668
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	1,474,500	81,208	81,208	81,209	81,208	81,208	81,209	581,208	81,208	81,209	81,208	81,208	81,209
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(1,917,503)	(201,460)	(201,458)	(201,458)	(201,459)	(201,458)	(201,459)	298,542	(201,459)	(201,458)	(201,459)	(201,458)	(201,459)

PLANNING AND DEVELOPMENT - ADMINISTRATION

OBJECTIVE

^aAdministration of the developing, facilitating, promoting, implementing and coordinating the development of a diverse and integrated economy and ensuring an excellent business environment, as well as sustainable livelihoods."

Includes: Economic Planning and Development, Town Planning, Corporate Wide Strategic Planning (EDPs, LEPs etc), Building Regulations, and Enforcement, Land Use Planning etc.

Description	Reference Budget	Rate Budget	Amount Budget	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	Year Actual
Expenditures - Budget	1,207,000	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
Expenditures - Actual													
Capital Budget													-
Capital Expend													-
Income - Budget	500,000							500,000					-
Income - Actual													-
Net (Surplus) Deficit	(707,000)	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	50.00%		100.00%	100.00%	100.00%	100.00%

Indicator		Actual	Quarter Ending 31-Mar-10		Quarter Ending 30-Jun-10		Quarter Ending 30-Sep-11		Quarter Ending 30-Jun-11		Total 2010/2011	
			Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
1. Enhance development of Integrated Development Plan.	Approval of an IDP, completed IDP by Council / Annual Review in March	Yes									Completed and adopted	
	1. IDP Strategy reviewed and adopted	Yes		Completed and adopted							Reviewed and adopted	
2. Review IDP Strategy	1. IDP Strategy aligned with PGDS	Yes		Completed 100% aligned with PGDS							Reviewed and adopted	

			CEO/Manager						CEO/Manager	
			Quarter Ending 31st Dec 2016		Quarter Ending 31st Dec 2016		Quarter Ending 31st Dec 2016		Quarter Ending 31st Dec 2016	Total 2016/2017

Indicator	Unit of measurement	Target	Prevj	Actual	Prevj	Actual	Prevj	Actual	Prevj	Actual	Prevj	Actual
			Source and		Source and							

[illegible][illegible][illegible]

5. To plan and survey land for township establishment	1. Planned and surveyed for residential, business and institutional purposes	100 acres	Continuous planning and surveying	Continuous planning and surveying	Continuous planning and surveying	80 acres planned and surveyed
6. Development of business sites along the	1. Planning and surveying of sites on the 302 E. Pennsylvania highway	15 acres	Continuous planning and surveying	Continuous planning and surveying	Continuous planning and surveying	10 acres planned and surveyed

7. To market and showcase the products and services produced by local SMEs at eSME160	1. Marketing of SME products and services	100%	Marketing of SME products and services	Marketing of SME products and services	Marketing of SME products and services	Marketing of SME products and services	Marketing of SME products and services
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8. Upgrading of Transak Bazaar	1. Acquire management of, and upgrading of Building and contents of the Bazaar	100%	Contractor with responsibility to acquire management of assets	Contractor with responsibility to acquire management of assets	Acquire management of assets		Upgrade buildings and assets		Management acquired, buildings and assets upgraded
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9. Development of tourism info centre	1. Tourism centre established and operational	100%	Establishment of functional Tourism Centre	Tourism Centre Functioning	Tourism Centre Functioning	Tourism Centre established and Functioning
10. Training of tour	1. Local tour operators trained	100%	Local Tour	Local Tour	Local Tour	Local Tour

[illegible][illegible][illegible]

12. Food security and nutrition (a...)	12.1.2 Empowering farmers supported	4	Suggest to 4 emerging farmers	Suggest to 4 emerging farmers	Suggest to 4 emerging farmers	Suggest to 4 emerging farmers	Suggest to 4 emerging farmers	Suggest to 4 emerging farmers
			Monitoring the	Monitoring the	Monitoring the	Monitoring the	Monitoring the	Monitoring the

12.1.3 Women & youth involved in agriculture	32	income and growth in agriculture	income and growth in agriculture	income and growth in agriculture	income and growth in agriculture	income and growth in agriculture
12.3. Robbery incidents						

12.2.1 Risk opportunities increased	100 jobs opportunities created	opportunities	opportunities	opportunities	opportunities	opportunities	opportunities created
13. To obtain counter funding to conduct research and complete	1. Fully operational and viable peanut oil project	10 jobs created	Project received 10 jobs created	Project continuing	Project continuing	Project continuing	Project received 10 jobs created

14. To obtain working capital to review Tishcaregano Fast Foods and Catering services	19 July	Project reviewed and 10 jobs awarded	Project continuing	Project continuing	Project reviewed and 10 jobs awarded
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15. To obtain funding to revive <i>Nagana</i> history	1. Operational history project with at least 12 people employed (Revive)	12 jobs created	Project completed	Project completed	Project completed	Project completed
16. To obtain funding to construct the Warrenton <i>Sitka</i> and <i>Chickadee</i> trails	1. Operational brick-making project with at least 10 people employed (Revive)	10 jobs created	Project completed	Project completed	Project completed	Project completed

17. To establish a buy-back and recycling project for waste reduction and job creation.	5 Jobs created	Project awarded and 5 jobs created	Project continuing	Project continuing	Project awarded and 5 jobs created
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[illegible]

18. Ensure effective planning and project	1. Develop a Spatial Development Framework	100%			Development of Spatial Development Framework			Development of Spatial Development Framework
	2. Review Water Services Development Plan	100%	Revised version					Revised version

[illegible][illegible]

PLANNING AND DEVELOPMENT - LED

OBJECTIVE

"The promotion and stimulation of sound local economic development practices in order to reduce the levels of unemployment and poverty in the area."

Includes: Economic Planning and Development, Corporate Wide Strategic Planning (LEDs etc).

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	1,561,367	130,114	130,113	130,114	130,114	130,114	130,114	130,114	130,114	130,114	130,114	130,114	130,114
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	974,500	81,208	81,208	81,209	81,208	81,208	81,209	81,208	81,208	81,209	81,208	81,208	81,209
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(586,867)	(48,906)	(48,905)	(48,905)	(48,906)	(48,906)	(48,905)	(48,906)	(48,906)	(48,905)	(48,906)	(48,906)	(48,905)

PLANNING AND DEVELOPMENT - IDP

OBJECTIVE

"To develop and implement a five year all inclusive strategic plan for the development of the municipal area."

Includes: Integrated Development Planning

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	333,379	27,782	27,782	27,781	27,782	27,781	27,782	27,781	27,782	27,781	27,782	27,781	27,782
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(333,379)	(27,782)	(27,782)	(27,781)	(27,782)	(27,781)	(27,782)	(27,781)	(27,782)	(27,781)	(27,782)	(27,781)	(27,782)

PLANNING AND DEVELOPMENT - LAND USE

OBJECTIVE

"To implement and maintain a system of Land Use and Spatial Development and to ensure a reliable valuation database."

Includes: Town Planning, Corporate Wide Strategic Planning (IDPs LEDs etc), Building Regulations and Enforcement,etc

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	292,225	24,353	24,352	24,352	24,352	24,352	24,352	24,352	24,352	24,352	24,352	24,352	24,352
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(292,225)	(24,353)	(24,352)	(24,352)	(24,352)	(24,352)	(24,352)	(24,352)	(24,352)	(24,352)	(24,352)	(24,352)	(24,352)

CORPORATE SERVICES

OBJECTIVE

"The Administration of Assets of the Municipality"

Includes: All activities relates to Municipality owned and operated & leased properties including building operation and maintenance, administration etc). Other Admin Security services, legal services, fleet management, marketing publicity & media coordination.
All activities related to the human resources function such as selection and recruitment, induction, career development, counselling, payroll, occupational health and safety etc

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	2,810,975	234,248	234,249	234,247	234,248	234,248	234,248	234,248	234,248	234,247	234,248	234,249	234,247
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(2,810,975)	(234,248)	(234,249)	(234,247)	(234,248)	(234,248)	(234,248)	(234,248)	(234,248)	(234,247)	(234,248)	(234,249)	(234,247)

CORPORATE SERVICES - ADMINISTRATION

OBJECTIVE

"The Administration of Assets of the Municipality"

Includes: All activities relate to Municipality owned and operated & leased properties including building operation and maintenance, administration etc). Other Admin Security services, legal services, fleet management, marketing publicity & media coordination

Description	Estimate 2010/2011	Jul- 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	648,273	50,739	50,740	50,739	50,740	50,739	50,740	50,739	50,740	50,739	50,740	50,739	50,740
Expenditure - Actual													
Capital Expenditures													
Capital Expenditures													
Income - Budget													
Income - Actual													
Net - Surplus - Deficit	(648,273)	(50,739)	(50,740)	(50,739)	(50,740)	(50,739)	(50,740)	(50,739)	(50,740)	(50,739)	(50,740)	(50,739)	(50,740)

Indicator	Unit of measurement	Annual Target	Quarter Ending 30-Sep-10		Quarter Ending 31-Dec-10		Quarter Ending 31-Mar-11		Quarter Ending 30-Jun-11		Total 2010/2011	
1. To improve communication internally and externally	Regular management and departmental meetings	26	Arrange and attend Management meetings	Actual	Arrange and attend Management meetings	Actual	Arrange and attend Management meetings	Actual	Arrange and attend Management meetings	Actual	Arrange and attend Management meetings	Actual
2. To improve the institutional capacity	1. Fill critical vacant positions. HEAD Corporate Services Electrician Supply Chain Manager Chief Traffic Officer Moss Identification Officer	100%			All critical positions filled						All critical positions filled	
3. Improve our service standards	Client satisfaction survey	4	Conduct Quarterly Client Satisfaction Survey with report to Council	Actual	Conduct Quarterly Client Satisfaction Survey with report to Council	Actual	Conduct Quarterly Client Satisfaction Survey with report to Council	Actual	Conduct Quarterly Client Satisfaction Survey with report to Council	Actual	Conduct Quarterly Client Satisfaction Survey with report to Council	Actual

Indicator	Unit of measurement	Annual Target	Quarter Ending 30-Sep-10		Quarter Ending 31-Dec-10		Quarter Ending 31-Mar-11		Quarter Ending 30-Jun-11		Total 2010/2011	
1. Employment Contracts in Place	Employment contracts for all employees signed and in accordance with	100%									Employment contracts for all employees signed and in accordance with	
4. PMS development and implementation	2. Performance Contracts in Place	4	Final Performance Contracts for MM, CFO, WFO Planning and Development and HOD Technical Services								Final Performance Contracts for MM, CFO, WFO Planning and Development and HOD Technical Services	
5. To effectively support internal political interface	1. Timely completion and distribution of Agendas for all Council, Committee and other meetings of the Council and its Committees within 7 days prior to the meeting	4	Attend council meetings with full preparation	Actual	Attend council meetings with full preparation	Actual	Attend council meetings with full preparation	Actual	Attend council meetings with full preparation	Actual	Attend 4 council meetings with full preparation	
	2. Special Council meetings	4	Attend special council meetings	Actual	Attend special council meetings	Actual	Attend special council meetings	Actual	Attend special council meetings	Actual	Attend 4 special council meetings	
	3. Council Committee meetings	12	Attend committee meetings	Actual	Attend committee meetings	Actual	Attend committee meetings	Actual	Attend committee meetings	Actual	Attend 12 committee meetings	
6. Development of policies and by-laws	1. No. of identified policies completed	8	Finalization of 8 policies to be reviewed and implemented		Finalization and implementation of 3 identified policies		Finalization and implementation of 3 identified policies				Finalization and implementation of 6 identified policies	
	2. No. of identified By Laws completed	12	7 By Laws reviewed and implemented		2 By Laws reviewed and implemented						9 By Laws reviewed and implemented	
7. Human Resource Development	1. Review and report on Equity Plan	100%	Revised HRD Report								Revised HRD Report	
	2. Submit Workplace Skills Plan to Council	100%	Revised WSP								Revised WSP	
	3. Submit Skills Audit Report to Council	100%	Skills Audit Report submitted to Council								Skills Audit Report submitted to Council	
	4. Calculate leave encashment costs payable to all staff members	100%	Calculate leave encashment by 31 July 2010								Calculate leave encashment by 31 July 2010	
	5. Employee Satisfaction Survey	100%	Conduct Employee Satisfaction Survey with report to Council								Conduct Employee Satisfaction Survey with report to Council	

Indicator	Unit of measurement	Annual Target	Quarter Ending 30-Sep-10		Quarter Ending 31-Dec-10		Quarter Ending 31-Mar-11		Quarter Ending 30-Jun-11		Total 2010/2011	
7. Human Resource Development	4. Development and Implementation of all job descriptions	100%	All job descriptions developed, signed and that all staff members received this								All job descriptions developed, signed and that all staff members received this	
	7. Review and Implementation of Recruitment Policies	100%	Recruitment Policy reviewed, approved by Council and implemented								Recruitment Policy reviewed, approved by Council and implemented	
8. Labour Relations	1. Local Labour Forum Meetings	12	Schedule and Attend Labour Forum Meetings		Schedule and Attend Labour Forum Meetings		Schedule and Attend Labour Forum Meetings		Schedule and Attend Labour Forum Meetings		Schedule and Attend 12 Labour Forum Meetings	
	2. Disciplinary cases reported and completed	100%	Disciplinary cases reported and completed		Disciplinary cases reported and completed		Disciplinary cases reported and completed		Disciplinary cases reported and completed		Disciplinary cases reported and completed	
9. Health, Safety & Environment	1. Attend Health & Safety committee meetings	4	Schedule and Attend Health and Safety Committee Meetings		Schedule and Attend Health and Safety Committee Meetings		Schedule and Attend Health and Safety Committee Meetings		Schedule and Attend Health and Safety Committee Meetings		Schedule and Attend 4 Health and Safety Committee Meetings	
	2. Quarterly Health & Safety reports	4	Final Health and Safety Report		Final Health and Safety Report		Final Health and Safety Report		Final Health and Safety Report		Final 4 Health and Safety Reports	
	3. Prepare Health & Safety equipment schedule	1	Prepare Health and Safety Equipment Schedule								Prepare Health and Safety Equipment Schedule	
	4. Safety equipments issued according to schedule	100%	Safety Equipment issued according to schedule		Safety Equipment issued according to schedule		Safety Equipment issued according to schedule		Safety Equipment issued according to schedule		100% of Safety Equipment issued according to schedule	

10. Improved Governance and accountability	1. The keeping and compilation of minutes of all meetings of the Council and its Committees, (house not later than one week after the meeting)	100%	Minutes issued within 7 days of meeting		Minutes issued within 7 days of meeting		Minutes issued within 7 days of meeting		Minutes issued within 7 days of meeting		Minutes issued within 7 days of meeting	
	2. The compilation and submission of Council resolutions to the Municipal Manager within 7 days after the meeting	100%	Council Resolutions submitted to MM within 7 days after meeting		Council Resolutions submitted to MM within 7 days after meeting		Council Resolutions submitted to MM within 7 days after meeting		Council Resolutions submitted to MM within 7 days after meeting		Council Resolutions submitted to MM within 7 days after meeting	
	3. Ensure that all Council resolutions assigned to the administrative Manager receive attention within Five (5) working days after such decision is forwarded by the Municipal Manager	100%	Resolutions attended to within 5 days		Resolutions attended to within 5 days		Resolutions attended to within 5 days		Resolutions attended to within 5 days		Resolutions attended to within 5 days	

CORPORATE SERVICES - ADMINISTRATION AND LEGAL SERVICES

OBJECTIVE

"To provide legal advice to Council and Administration"

Includes: All activities relates to Municipality owned and operated & leased properties including building operation and maintenance, administration etc).
Other Admin Security services, legal services, fleet management, marketing publicity & media coordination.

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	1,196,132	99,678	99,678	99,677	99,678	99,678	99,677	99,678	99,678	99,677	99,678	99,678	99,677
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(1,196,132)	(99,678)	(99,678)	(99,677)	(99,678)	(99,678)	(99,677)	(99,678)	(99,678)	(99,677)	(99,678)	(99,678)	(99,677)

CORPORATE SERVICES - HUMAN RESOURCES

OBJECTIVE

"Ensuring Magareng's Municipality most valuable asset, its employees are taken care of"

Includes:

The Human Resources functions include, but are not limited to, administration of employee benefits, recruitment of competent staff, employment equity, training and development of staff, sound labour relations, occupational health and safety and the general support services to enhance staff capacity in the process of realizing organizational strategic objectives of service delivery to the community.

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	765,970	63,831	63,831	63,831	63,830	63,831	63,831	63,831	63,830	63,831	63,831	63,831	63,831
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(765,970)	(63,831)	(63,831)	(63,831)	(63,830)	(63,831)	(63,831)	(63,831)	(63,830)	(63,831)	(63,831)	(63,831)	(63,831)

TECHNICAL SERVICES

OBJECTIVE

"To ensure the effective and efficient delivery of municipal services to the Magareng community"

Includes: All activities including water, electricity, sanitation, refuse, roads, stormwater, traffic, cemetery, parks and open spaces, security and general technical administration

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	35,020,388	2,918,367	2,918,366	2,918,365	2,918,367	2,918,367	2,918,364	2,918,367	2,918,365	2,918,364	2,918,367	2,918,367	2,918,362
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	17,178,000	1,431,500	1,431,500	1,431,500	1,431,500	1,431,500	1,431,500	1,431,500	1,431,500	1,431,500	1,431,500	1,431,500	1,431,500
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	27,717,120	2,309,760	2,309,761	2,309,759	2,309,760	2,309,760	2,309,759	2,309,761	2,309,760	2,309,760	2,309,760	2,309,761	2,309,759
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(7,303,268)	(608,607)	(608,605)	(608,606)	(608,607)	(608,607)	(608,605)	(608,606)	(608,605)	(608,604)	(608,607)	(608,606)	(608,603)

TECHNICAL SERVICES - Technical Administration

Object

"To manage the Magerang Municipality's Technical Department"

Includes: All activities including water, electricity, sanitation, refuse, roads, stormwater, traffic, cemetery, parks and open spaces, security and general technical administration

[illegible][illegible][illegible]

Indicator	List of assessment	Assessed Year	Quarter Ending 31/03/2020			Quarter Ending 30/06/2020			Quarter Ending 30/09/2020			Quarter Ending 31/12/2020			Year 2020		
			Planned	Actual	Variance	Planned	Actual	Variance	Planned	Actual	Variance	Planned	Actual	Variance	Planned	Actual	Variance
1. Manpower & Planning of Capital Projects	1. Construction of Ringdal Road (Bharanagar)	2020	100%	100%	0%	100%	100%	0%	100%	100%	0%	100%	100%	0%	100%	100%	0%
	2. Construction of Kipkoret Street Phase 2 (Bharanagar Sub)	2020	100%	100%	0%	100%	100%	0%	100%	100%	0%	100%	100%	0%	100%	100%	0%
	3. Upgrading of existing sewerage phase 2	2	100%	100%	0%	100%	100%	0%	100%	100%	0%	100%	100%	0%	100%	100%	0%
	4. Upgrading of the existing water network	100%	100%	100%	0%	100%	100%	0%	100%	100%	0%	100%	100%	0%	100%	100%	0%
	5. Text Book Construction	2	100%	100%	0%	100%	100%	0%	100%	100%	0%	100%	100%	0%	100%	100%	0%

2.0 & M Projects	1. Filtration & Chemical treatment	100%	Design of treatment plant	Design of treatment plant	Design of treatment plant	Design of treatment plant	Design of treatment plant
	2. Maintaining sewerage network	100%	Design of sewerage network	Design of sewerage network	Design of sewerage network	Design of sewerage network	Design of sewerage network
	3. Vehicle maintenance	100%	Design of vehicle maintenance	Design of vehicle maintenance	Design of vehicle maintenance	Design of vehicle maintenance	Design of vehicle maintenance
	4. Establishment of functional Road Maintenance team and performing O&M Duties	100%	Establishment of Road Maintenance team	Establishment of Road Maintenance team	Establishment of Road Maintenance team	Establishment of Road Maintenance team	Establishment of Road Maintenance team
	5. Maintenance of water network	100%	Maintenance of water network	Maintenance of water network	Maintenance of water network	Maintenance of water network	Maintenance of water network
	6. Maintenance of building & Traffic Toll control	100%	Maintenance of building & Traffic Toll control	Maintenance of building & Traffic Toll control	Maintenance of building & Traffic Toll control	Maintenance of building & Traffic Toll control	Maintenance of building & Traffic Toll control

[illegible]

		Planned completion date	Actual completion date	Planned completion date	Actual completion date	Planned completion date	Actual completion date
1. General operation of well in Technical Department	100%						
2. Plant Management	100%						
3. Procurement of water maintenance equipment	8 100,000						
4. Complete financial Assessment of existing water supply infrastructure	8 100,000						
5. Procurement of 2nd Vietnam Tender for Sewer Department	1						
6. Prepare General Operation and Maintenance Plans for: Water Treatment Works, Water Meter, Transmission, Wells, and Sewer Disposal Unit, Electrical Network and Sewer Disposal Unit	100%						

4. Improve Operational Capacity of Technical Department	Ensure following Critical positions are filled: Electrician Chief Traffic Officer Water Works Superintendent	100%			0 critical positions filled				0 critical positions filled
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[illegible]

6. Upgrade existing electrical network of municipality	Development of Business Plan to solicit funding for the upgrading of electricity network	1			Business submitted	Plan					Business submitted	Plan			
	Development of Business Plan to solicit				—						—				

[illegible]

Maximum Demand	Increased	0	eg: 1000 1000000	in								eg: 1000 1000000	in
f. Negotiate future license with NERSA	Negotiate future license with NERSA in respect of Majang	1	Continues with negotiations		Continue with negotiations		Continue with negotiations		Oblate license			Oblate license	

9. Regular maintenance of electrical network	Regular maintenance of electrical network and structure lights	100%	Maintenance of electricity network	Maintenance of electricity network	Maintenance of electricity network	Maintenance of electricity network	100% Maintenance of electricity network
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TECHNICAL SERVICES - Roads and Stormwater**OBJECTIVE**

"The construction and maintenance of an acceptable roads network to the rural areas in the Magarengarea."

Includes: Operating, maintenance and capital expenditure on the major infrastructure category of roads.

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	2,649,044	220,754	220,754	220,753	220,754	220,754	220,753	220,754	220,754	220,753	220,754	220,754	220,753
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	8,978,000	748,167	748,167	748,166	748,167	748,167	748,166	748,167	748,167	748,166	748,167	748,167	748,166
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	113,000	9,416	9,417	9,416	9,417	9,416	9,417	9,417	9,417	9,416	9,417	9,417	9,417
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(2,536,044)	(211,338)	(211,337)	(211,337)	(211,337)	(211,338)	(211,336)	(211,337)	(211,337)	(211,337)	(211,337)	(211,337)	(211,336)

TECHNICAL SERVICES - Solid Waste**OBJECTIVE***"The collection, transfer and dumping of all solid waste and the general cleaning of towns."***Includes:** refuse removal, solid waste disposal (landfill sites), street cleaning, recycling etc

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	3,259,121	271,593	271,594	271,593	271,594	271,593	271,594	271,593	271,594	271,593	271,594	271,593	271,593
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	3,730,136	310,845	310,845	310,844	310,845	310,845	310,844	310,845	310,845	310,844	310,845	310,845	310,844
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	471,015	39,252	39,251	39,251	39,251	39,252	39,250	39,252	39,251	39,251	39,251	39,252	39,251

TECHNICAL SERVICES - Sanitation**OBJECTIVE**

"The management of sewerage networks, sewerage purification and the operation of a tanker service in areas without waterborne systems"

Includes: Management of sewerage networks, Storm Water Management includes construction, maintenance, operating etc. and sewer purification

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	4,112,886	342,741	342,740	342,741	342,740	342,741	342,740	342,741	342,740	342,741	342,740	342,741	342,740
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	8,200,000	683,333	683,333	683,334	683,333	683,333	683,334	683,333	683,333	683,334	683,333	683,333	683,334
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	5,059,428	421,619	421,619	421,619	421,619	421,619	421,619	421,619	421,619	421,619	421,619	421,619	421,619
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	946,542	78,878	78,879	78,878	78,879	78,878	78,879	78,878	78,879	78,878	78,879	78,878	78,879

TECHNICAL SERVICES - Water**OBJECTIVE**

"The provision, storage and distribution of clean, healthy drinking water."

Includes: Bulk purchases and distribution infrastructure etc. Water Storage Including storage infrastructure such as dams and reservoirs as well as activities to prepare the water for use such as purification

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	7,547,199	628,933	628,933	628,934	628,933	628,933	628,934	628,933	628,933	628,933	628,934	628,933	628,933
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	5,981,880	498,490	498,490	498,490	498,490	498,490	498,490	498,490	498,490	498,490	498,490	498,490	498,490
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(1,565,319)	(130,443)	(130,443)	(130,444)	(130,443)	(130,443)	(130,444)	(130,443)	(130,443)	(130,443)	(130,444)	(130,443)	(130,443)

TECHNICAL SERVICES - Electricity**OBJECTIVE**

"The management of the supply, expansion and distribution of electricity in the municipal area."

Includes: Bulk purchases and distribution infrastructure etc Street lighting Operating, maintenance and capital expenditure on the infrastructure category of Street lighting and electrical networks

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	11,446,687	953,891	953,890	953,891	953,891	953,891	953,890	953,891	953,890	953,891	953,890	953,891	953,890
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	11,647,876	970,656	970,657	970,656	970,656	970,657	970,656	970,656	970,656	970,657	970,656	970,656	970,657
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	201,189	16,765	16,767	16,765	16,765	16,766	16,766	16,765	16,766	16,766	16,766	16,765	16,767

TECHNICAL SERVICES - Cemetery**OBJECTIVE***"To ensure access and provision for Cemeteries"***Includes:** Cemeteries

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	516,068	43,006	43,006	43,005	43,006	43,006	43,005	43,006	43,006	43,005	43,006	43,006	43,005
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	30,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(486,068)	(40,506)	(40,506)	(40,505)	(40,506)	(40,506)	(40,505)	(40,506)	(40,506)	(40,505)	(40,506)	(40,506)	(40,505)

TECHNICAL SERVICES - Library**OBJECTIVE***"To ensure access, and to provide for library services"**Includes:* Library, books, membership.

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	730,067	60,839	60,839	60,839	60,839	60,839	60,839	60,839	60,839	60,839	60,839	60,839	60,838
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	278,050	23,171	23,171	23,171	23,171	23,170	23,171	23,171	23,171	23,171	23,171	23,171	23,170
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(452,017)	(37,668)	(37,668)	(37,668)	(37,668)	(37,669)	(37,668)	(37,668)	(37,668)	(37,668)	(37,668)	(37,668)	(37,668)

TECHNICAL SERVICES - Traffic**OBJECTIVE**

"To ensure the provision of a Licensing and testing facility."

Includes: Vehicle licensing and testing etc as an agent for the province, Other activities associated with taxi ranks, traffic control etc

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	1,251,933	104,328	104,328	104,328	104,327	104,328	104,328	104,328	104,327	104,328	104,328	104,328	104,327
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	824,250	68,688	68,687	68,688	68,687	68,688	68,687	68,688	68,687	68,688	68,687	68,688	68,687
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(427,683)	(35,640)	(35,641)	(35,640)	(35,640)	(35,640)	(35,641)	(35,640)	(35,640)	(35,640)	(35,641)	(35,640)	(35,640)

TECHNICAL SERVICES - Parks and Recreation**OBJECTIVE***"To manage and maintain sports facilities and parks and public open spaces."***Includes:** Sport Facilities, Parks and Public Open Spaces

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	1,341,261	111,772	111,772	111,771	111,772	111,772	111,771	111,772	111,772	111,771	111,772	111,772	111,772
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	52,500	4,375	4,375	4,375	4,375	4,375	4,375	4,375	4,375	4,375	4,375	4,375	4,375
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(1,288,761)	(107,397)	(107,397)	(107,396)	(107,397)	(107,397)	(107,396)	(107,397)	(107,397)	(107,396)	(107,397)	(107,397)	(107,397)

TECHNICAL SERVICES - Security**OBJECTIVE***"The safeguarding of Assets of the Municipality"***Includes:** All activities relating to security services

Description	Estimate 2010/2011	July 2010/2011	August 2010/2011	September 2010/2011	October 2010/2011	November 2010/2011	December 2010/2011	January 2010/2011	February 2010/2011	March 2010/2011	April 2010/2011	May 2010/2011	June 2010/2011
Expenditure - Budget	872,569	72,714	72,714	72,714	72,714	72,714	72,714	72,714	72,714	72,714	72,714	72,714	72,715
Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Income - Actual	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/- Deficit Budget	(872,569)	(72,714)	(72,714)	(72,714)	(72,714)	(72,714)	(72,714)	(72,714)	(72,714)	(72,714)	(72,714)	(72,714)	(72,715)